



SYSTEM OF FIRE INSPECTION POLICY

1. **Short Title**

This Policy is entitled the “*System of Fire Inspection Policy*”

2. **Policy Statement**

This *System of Fire Inspections* for the Municipality of the County of Pictou is designed to establish a schedule of fire inspections pursuant to Section 19 of the *Fire Safety Act* (based on the type of building occupancy).

3. **Definitions**

- a) **“Fire Inspector”** A Person appointed by the Municipality of the County of Pictou as a Municipal Fire Inspector pursuant to the *Fire Safety Act*.
- b) **“Fire Safety Act”** An Act to educate and encourage persons and communities to apply the principles of fire safety so as to prevent fire, preserve human life and avoid unwarranted property loss due to the destructive forces of fire as amended from time to time, cited *Fire Safety Act* 2002, c.6.s.1.
- c) **“Fire Safety Regulations”** Means regulations respecting fire safety made by the Governor in Council as amended from time to time pursuant to Sections 51 of Chapter 6 or the Acts 2002, the *Fire Safety Act*.
- d) **“Assembly Occupancy (Group A)”** Defined by the National Building Code of Canada (2005) as meaning the occupancy or the use of a building, or part thereof, by gathering persons for civic, political, travel, religious, social, educational, recreational or like purposes, or for the consumption of food or drink.
- e) **“Residential Occupancy (Group C)”** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof by persons for whom sleeping accommodation is provided but who are not harboured or detained to receive medical care or treatment or are not involuntarily detained.
- f) **“Business and Personal Service Occupancy (Group D)”** Defined by the National Building Code of Canada (2005) as meaning the occupancy

or use of a building or part thereof for the transaction of business or the rendering or receiving of professional or personal services.

- g) **“Mercantile Occupancy (Group E)”** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof for the displaying or selling of retail goods, wares or merchandise.
- h) **“Industrial Occupancy (Group F)”** Defined by the National Building Code of Canada (2005) as meaning the occupancy or use of a building or part thereof for assembling, fabricating, manufacturing, processing, repairing or storing goods and materials.

4. **Fire Inspection Schedule**

A regular Fire Inspection shall occur in accordance with the schedule below for every building that meets the requirements of the occupancy classes listed herein and within the timeframe listed in following table for an addition or major renovation to a building that meets the requirements for the occupancy class listed herein; Furthermore, a fire inspection shall be conducted within [insert timeframe] upon each change of use of an existing building or part thereof.

Occupancy Class:	Inspection Schedule:
Assembly Occupancy (Group A)	Every 3 years in accordance with s. 14(1) of the Fire Safety Regulations. Also upon written request of the owner or tenant, or if a complaint is lodged by an aggrieved party or if the Fire Inspector deems that a more frequent inspection is required.
Residential Occupancy (Group C) 4 Units and Over	Inspected every three (3) years unless a written an earlier written request is received from the owner or tenant, or if a complaint is lodged by an aggrieved party, or the Fire Inspector deems that a more frequent inspection is required.
Business and Personal Services Occupancy (Group D)	Inspected every five (5) years unless a written request is received from the owner or tenant, or if a complaint is lodged by an aggrieved party, or the Fire Inspector deems that a more frequent inspection is required.

Mercantile Occupancy (Group E)	Inspected every five (5) years unless a written request is received from the owner or tenant, or if a complaint is lodged by an aggrieved party, or the Fire Inspector deems that a more frequent inspection is required.
Industrial Occupancy (Group F)	<p>Group F – Division 1: Inspected every two (2) years.</p> <p>Group F – Division 2: Inspected every three (3) years.</p> <p>Group F – Division 3: Inspected every four (4) years.</p> <p>Unless a written request is received from the owner or tenant, or if a complaint is lodged by an aggrieved party, or the Fire Inspector deems that a more frequent inspection is required.</p>

5. **Offences and Penalties**

Where the Owner of a building, land or premises fails to comply with an order issued by the Fire Inspector, the Municipality may proceed by Summary Proceedings Act R.S.N.S. 1989, c. 450 and the Regulations made pursuant thereto, or under s. 44 of the *Fire Safety Act*.

6. **Repeal**

All former policies and/or practices heretofore enacted with respect to the system of fire inspection are hereby repealed.