

**MUNICIPALITY OF THE COUNTY OF PICTOU
PUBLIC PARTICIPATION PROGRAM
PREPARATION OF PLANNING DOCUMENTS
SUBDIVISION BY-LAW & AMENDMENTS THERETO**

In accordance with Section 204 (1) and (2) of the *Municipal Government Act*, being Chapter 18 of the Revised Statutes of Nova Scotia, 1998, the Municipal Council for the Municipality of the County of Pictou hereby enacts a policy with respect to a public participation program for subdivision by-laws and amendments thereto as follows:

A. SOLICITATION OF PUBLIC INPUT

1. Subject to Sections 2 and 3 of this policy, Council may conduct public meetings, workshops, opinion surveys, request written briefs or submissions, or use any other means available and appropriate as it deems necessary to solicit the views and opinions of residents and ratepayers of the area to be affected by any proposed subdivision by-law or any amendment thereto.
2. Time on the agenda of any meeting conducted by Council or a committee of Council, or staff, that is relevant to any matter affecting a proposed subdivision by-law or any amendment thereto, shall be reserved for the presentation, commentary, or questions from any interested resident, or ratepayer of area to be affected by the proposed subdivision by-law or any amendments thereto.
3. At least one informal public meeting shall be conducted either by Council, or upon the direction of Council, by the Planning Advisory Committee, or by a committee of Council authorized on that behalf, or by staff, for the purpose of discussing with residents and ratepayers any matter that is relevant to a proposed subdivision by-law or any amendment thereto.
4. At any public meeting held pursuant to Section 3 of this policy, the meeting shall consider the draft documents, and hear comments from interested residents and ratepayers concerning any proposed subdivision by-law or any amendments to an existing subdivision by-law.
5. If any public meeting held pursuant to Section 3 of this policy is conducted otherwise than before Council itself, the person or body conducting the public

meeting shall report to Council in writing and may make a recommendation to Council concerning the adoption of the whole or any part of any proposed subdivision by-law or the whole or any part of any proposed amendment thereto.

B NOTICE OF MEETINGS & PLANNING ACTIVITIES

6. Any scheduled public meeting or workshop respecting the preparation or review of any subdivision by-law or any amendment thereto shall be advertised in a newspaper circulating in the area. When reasonably possible, that advertisement will be placed at least one week before the public meeting.

C. AVAILABILITY & DISTRIBUTION OF INFORMATION

7. Where reasonably possible, Council shall allow public access to all available reports, studies, maps, aerial photographs, and other documents and materials that are relevant to the preparation or amendment of a subdivision by-law or any amendments thereto, and where feasible, copies of all such documents will be made available for purchase, distribution, inspections, or loan, as appropriate.
8. Nothing in this policy shall preclude Council from taking such other measures as are deemed necessary or desirable to obtain public opinion regarding the adoption of a proposed subdivision by-law or any amendment thereto.