



## **MUNICIPALITY OF THE COUNTY OF PICTOU GENERAL SERVICE AREA BOUNDARIES POLICY**

### **PURPOSE**

To provide a uniform policy for the modifications of existing community boundaries throughout the Municipality.

### **POLICY**

1. The Municipality of Pictou County recognizes the need to provide for a standardized means of setting community boundaries, referred to as “General Service Areas” (GSA) in the Nova Scotia Civic Address File.
2. The Municipality, the Nova Scotia Geomatics Centre or the Emergency Management Office of Nova Scotia may initiate a change to an existing GSA where it is felt that the adjustment to the boundary will enhance and/or improve efficiencies of emergency responder services.
3. A resident may apply to the Municipality to adjust the boundaries or change the name of an existing GSA.
4. In the event that the application deals with the name of the GSA, the Municipality will complete a review of the proposed name change to ensure that it does not conflict with other GSA names within the Municipality.
  - a. If, in the opinion of the Civic Addressing Coordinator, a conflict is determined, the applicant will be required to suggest an alternate name.
5. The application shall set out the rationale for the suggested change to the General Service Area.
  - a. Where there is more than one property affected there must be a majority agreement on the proposed change.
  - b. It shall be the responsibility of the resident applying for the change to demonstrate and document whether there is support amongst the affected properties.
6. Upon receipt of the completed application and prior to its presentation to Municipal Council, the Civic Addressing Coordinator for the Municipality shall consult with

the Nova Scotia Geomatics Centre and Emergency Management Office, and other emergency response providers as required to determine if the changes meet with their approval and are within acceptable practices.

7. A recommendation report shall be prepared and presented to Council outlining the application and Council shall render a decision on the application.
8. The form of application shall be approved by the chief Administrative Officer and may be modified as required.
9. All other policies enacted with respect to boundaries and naming of General Service Areas are hereby repealed.