

March 5, 2018

The Municipal Council for the Municipality of the County of Pictou met in the Council Chambers of the Municipal Administration Building on Monday, March 5, 2018 at 7:00 p.m.

PRESENT

Dist.	1	Clr. Don Butler
	3	Clr. Darla MacKeil
	4	Clr. Ronald Baillie
	5	Deputy Warden Murray
	6	Warden Robert Parker
	7	Clr. David Parker
	9	Clr. Peter Boyles
	10	Clr. Randy Palmer
	11	Clr. Andy Thompson
	12	Clr. Chester Dewar

ABSENT

Dist.	2	Deborah Wadden (Medical)
	8	Larry Turner (Personal)

IN ATTENDANCE

Donn Fraser, Solicitor, MacIntosh, MacDonnell & MacDonald
Brian Cullen, CAO/Municipal Clerk-Treasurer
Karen E. Cornish, Deputy Municipal Treasurer
Carolyn MacIntosh, Deputy Municipal Clerk
Jane Johnson, Recording Secretary

CALL TO ORDER

Warden R. Parker called the meeting to order and requested that Councillors stand and take a moment in silence to pray or simply reflect, as may be their preference, to help Council focus and properly do the work of the County.

PROCLAMATION – EPILEPSY “PURPLE DAY”

Warden R. Parker proclaimed March 26th as “Purple Day” in the Municipality in recognition of Epilepsy Awareness, following which Council members gathered for a group photo wearing purple ribbons to commemorate the occasion.

AGENDA

It was moved by Clr. Boyles and seconded by Clr. D. Parker that the agenda be approved with the addition of a demonstration on the new website developed for the Municipality.
Motion carried.

WEBSITE

The CAO demonstrated the new website that has been developed for the Municipality. The site will launch on March 8th.

MINUTES

It was moved by Clr. MacKeil and seconded by Clr. D. Parker that the minutes of January 2nd and February 5th, 2018 be approved as circulated.

Motion carried.

CORRESPONDENCE

Correspondence was received and acknowledged from the following:

- (a) Min. TIR – Outlining the initiatives of the Province to address littering along highways.
- (b) Min. of Environment – Advising that once the Northern Pulp Mill Project is registered for environmental assessment with the department it will be examined by several provincial & federal government experts, including Fisheries & Oceans Canada. A 30 day period for public input will be available once Northern Pulp has submitted its application for an environmental assessment.
- (c) Min. of Environment & Climate Change – Advising that the discharge of effluent from a pulp mill is not described in the Regulations Designating Physical Activities under the Canada Environmental Assessment Act. An environmental assessment will be required by the Province of Nova Scotia which will include opportunities for public participation. Federal departments will also review the assessment to provide expert advice related to their respective mandate. Future effluent discharge from the Northern Pulp Mill must comply with the federal Pulp & Paper Effluent Regulations.
- (d) Thank you letters (uncirculated) for financial support were received from Molly's Rainbows, Rycha Levy (4-H) & Abby (4-H).

RECOGNITION OF INDIVIDUALS & GROUPS

There were no recognitions of individuals or groups.

COMMUNITY ANNOUNCEMENTS

There were no community announcements.

REPORT – FINANCIAL SERVICES COMMITTEE

Clr. D. Parker presented the report of the Financial Services Committee as follows:

FINANCIAL SERVICES COMMITTEE REPORT

For information purposes the Financial Services Committee submits the following report on the activities of the Committee for the month of February:

1. Reviewed the report of the Recreation Coordinator for the months of December & January.
2. Considered numerous requests for financial assistance. (Resolution to follow)
3. Selected Pat Christensen as the Municipality's Volunteer of the Year for 2018.
4. Agreed on recommendations for appointments (Resolution to follow).
5. Agreed to purchase a table for 8 at the DEANS Gala Awards Banquet.

6. Discussed enhancements to the Student Employment Policy and Student Salaries. (Resolution to follow)
7. Discussed the extension of the current contract for Active Pictou County. (Resolution to follow)
8. Discussed recommendations from the Firefighter Liaison Committee. (Resolutions to follow)
9. Reviewed the list of Accounts paid for the month of January.

DATED at Pictou, N.S. this 5th day of March, 2018.

(Sgd.) David Parker
Darla MacKeil

MOTION

It was moved by Clr. D. Parker and seconded by Clr. MacKeil that the preceding report be adopted as presented.

Motion carried.

REPORT – PROPERTY SERVICES COMMITTEE

Clr. Thompson presented the report of the Property Services Committee as follows:

PROPERTY SERVICES COMMITTEE REPORT

For information purposes the Property Services Committee submits the following report on the activities of the Committee for the month of February:

1. Met with staff from Pictou County Solid Waste Management to discuss current difficulties in finding markets for film plastic and agreed to recommend that the Pictou County Shared Services Authority request that the Minister of Environment move forward with a province-wide ban on single use plastic bags. Council also discussed with PCSWM staff the collection of bulky items as part of the solid waste program.
2. Reviewed and discussed the reports of the Building Inspector, By-Law Enforcement/Dog Control Officer and Warden for the month of January.
2. Received an up-date on the status of capital projects. Construction and testing of the McLellan's Brook/Upper Plymouth Waste Water Phase II project is complete. Staff is waiting on the arrival of Operation & Maintenance Manuals for substantial completion. With respect to the replacement of the McLellan's Brook water line, there has been no response to date on an application for a scope amendment to the McLellan's Brook Wastewater Project to complete this work. The Springfield Estates Wastewater Extension is currently on shutdown and is expected to resume as weather permits. The contract has been awarded for the Abercrombie Wastewater Extension which is expected to begin when weather improves. Sidewalk work has been tendered and will close on April 5th. Consultants have begun work on the hydrant modelling in Hillside.
3. Considered applications for intersection street lights. (Resolution to follow)
4. Agreed to proceed with the purchase of an Automated External Defibrillator for the Administration Building.
5. Discussed issues around the display of local art in the Administration Building.

DATED at Pictou, N.S. this 5th day of March, 2018.

(Sgd.) Andy Thompson
Randy Palmer

MOTION

It was moved by Clr. Thompson and seconded by Clr. Palmer that the preceding report be adopted as presented.
Motion carried.

REPORT – MUNICIPAL ALCOHOL PROJECT

Council reviewed the report of the Municipal Alcohol Project as follows:

Our last MAP meeting was held on Tuesday Feb 13 at the Town office in Pictou. We continue to finalize our planning for the Intergenerational forum in the spring. The first organizational meeting of the committee that has come together to work on the details of this forum met last Friday at Pictou Academy. Pictou Academy was not able to participate in our last forum so we are extremely pleased they have joined both NNEC and NRHS to plan together. We see this as a very positive start to this forum. Their organizational meeting went well. They have three items to work on before their next meeting:

1. A cool **TITLE** for the forum;
2. A fun “get to know each other” **ACTIVITY** for the forum that helps “bridge the gap” between age groups;
3. How cannabis legislation might impact our goal to “increase participation (and inclusion of all) to future community events and on-goings”.

Our next MAP meeting will be held on Thursday March 8 at the Westville Town Hall at 10:30 AM. We have decided to move our meetings around the various municipalities to see if we can encourage all members to attend these meetings.

Respectfully submitted,
Debi Wadden

Clr. Boyles agreed to attend the March 8th MAP meeting on behalf of Clr. Wadden who is unable to be present.

RESOLUTION – MUNICIPAL GRANTS

Clr. Dewar presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council approve the payment of the following Municipal Grants:

Recreation:

District 3 Community Assoc.	\$	350.00	Start-Up Grant
Scotsburn Recreation Club		200.00	Winter Carnival Expenses
Kanokai Judo Club		300.00	Leadership Training
Durham Community Hall		150.00	D6 Clr. Allotment – Rec Pgms
West Riv. Fire Dept. Auxiliary		150.00	D7 Clr. Allotment – Equipment
4 th Thorburn Beavers & Cubs		150.00	D10 Clr. Allotment – Pgm Exp
Dist. 11 Summer Youth Rec.		150.00	D11 Clr. Allotment – Pgm Exp
North. Nova United Soccer Club		772.50	Program Grant

Northumberland Karate	150.00	Program Grant
East Pictou Silver Blades	440.00	Program Grant
Stellarton & Area Minor Girls Softball	547.50	Program Grant
Kinsmen Pwr. Skating & Sledge Pgm	1,360.00	Program Grant
Mariposa East Skating Centre	440.00	Program Grant
Pictou Co. Basketball Assoc.	352.50	Program Grant
Pictou Soccer Club	660.00	Program Grant
Pictou Co. Gymnastics Club	675.00	Program Grant
Pictou Co. Minor Hockey Assoc.	6,720.00	Program Grant
IEOF Moore Lodge #17	1,000.00	Capital Grant – Heat Pumps
East River Valley Recreation	1,000.00	Capital Grant – Excavation Exp.
Plymouth Comm. & Rec. Assoc.	<u>1,000.00</u>	Capital Grant – Door Replacement
	\$ 16,567.50	

Municipal Council:

Chicnecto East Reg. Science Fair	<u>\$ 250.00</u>	Event Expenses
	\$ 250.00	
Pictou Co. Council of Srs/Outreach	1,700.00	Deadline Extension to use unspent balance

Municipal Services:

D10 IEOF Moore Lodge #17	\$ 1,200.00	Deadline Extension to use unspent balance
D11 MacDonald Rebekah Ldg. #108	1,500.00	Deadline Extension to use unspent balance
D11 Plym. Fire Dept. Ladies Aux.	750.00	Re-purposing of funds originally approved for expansion drawings to kitchen supplies

GRAND TOTAL: \$ 16,817.50

DATED at Pictou, N.S. this 5th day of March, 2018.

(Sgd.) Chester Dewar
Andy Thompson

MOTION

It was moved by Clr. Dewar and seconded by Clr. Thompson that the preceding resolution be adopted as presented.

Motion carried.

RESOLUTION – APPOINTMENTS

Clr. MacKeil presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council approve the following appointments for the 2017/18 term:

OUTSIDE BOARDS	
144 Construction Engineering Flight Bd.	Dwight MacDonald (to Nov., 2019)
Municipal Auditors	MacDonald & Murphy (to 2019/20)

DATED at Pictou, N. S. this 5th day of March, 2018.

(Sgd.) Darla MacKeil
David Parker

MOTION

It was moved by Clr. MacKeil and seconded by Clr. D. Parker that the preceding resolution be adopted as presented.

Motion carried.

RESOLUTION – STUDENT EMPLOYMENT POLICY

Cr. Palmer presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council adopt the following policy with respect to student employment:

POLICY #2018-03-20



STUDENT EMPLOYMENT POLICY

PURPOSE

To establish a uniform policy for the employment of students by the Municipality of the County of Pictou.

POLICY

The Municipality supports the employment of students as a means of providing both financial support for their academic programs and skills that are relevant to those programs and their career goals. The following criteria shall be used in the recruitment and selection of student employees:

1. The Municipality will use a variety of communication methods to advertise student employment opportunities.
2. Students must be enrolled in a full-time post-secondary educational program and be registered to return to a post-secondary educational program following their employment term with the Municipality.

3. Applications will be screened on the basis of educational merit and any related work experience which may be an asset to the position sought.
4. Where financial assistance is being received by the Municipality from another level of government for specific student positions, the guidelines of the funding organization will be given priority.
5. Successful applicants will be chosen by the respective department head.
6. The salary for students shall be determined by Municipal Council and shall be as follows:

April 1, 2018	\$14.00/hr.
April 1, 2019	14.28/hr.
April 1, 2020	14.57/hr

7. All previous policies with respect to the employment of student employees are hereby repealed.

DATED at Pictou, NS this 5th day of March, 2018.

(Sgd.) Randy Palmer
Andy Thompson

MOTION

It was moved by Clr. Palmer and seconded by Clr. Thompson that the preceding resolution be adopted as presented.

Motion carried.

RESOLUTION – ACTIVE PICTOU COUNTY IMA

Deputy Warden Murray presented a resolution to Council as follows:

RESOLUTION

WHEREAS in 2013 the Municipality of the County of Pictou entered into an inter-municipal agreement with the Towns of New Glasgow, Pictou, Stellarton, Trenton and Westville for the delivery of the Active Pictou County Base Program and approved program additions;

WHEREAS the Active Pictou County Coordinator is responsible to act on behalf of the participating municipal units to identify partners, assets and resources that can help to impact positive behavior change around the issue of obesity and inactivity, in addition to working within the individual work plans of the participating municipal units

WHEREAS the current 5 year inter-municipal agreement for Active Pictou County expired at the end of March 2018;

WHEREAS the Province of Nova Scotia would like to extend the current program for 1 year, while it redefines some of the programs and strategies currently included in its Municipal Physical Activity Leadership Program (the over-arching agreement for Active Pictou County) to ensure that MPAL objectives align with Federal objectives outlined in the Shared Strategy for Recreation that Council has endorsed;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou agree to a one year extension of the Active Pictou County Inter-Municipal Agreement, to March, 2019.

DATED at Pictou, NS this 5th day of March, 2018.

(Sgd.) Wayne Murray
Don Butler

MOTION

It was moved by Deputy Warden Murray and seconded by Clr. Butler that the preceding resolution be adopted as presented.

Motion carried.

RESOLUTION – FIREFIGHTER WI DISABILY INSURANCE

Clr. Boyles presented a resolution to Council as follows:

RESOLUTION

WHEREAS the Municipality provides blanket accident and sickness insurance for volunteer firefighters throughout the Municipality;

WHEREAS the current level of coverage for weekly indemnity for total disability is \$500;

WHEREAS fire department representatives on the Firefighter Liaison Committee have, on behalf of the fire departments asked that this amount be increased;

WHEREAS administration has sought quotes on increasing this coverage and has reviewed those quotes with the Financial Services Committee;

WHEREAS the Financial Services Committee concurs that an increase is warranted;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council approve an increase in the weekly indemnity benefit for firefighters after the first 4 weeks of disability from \$500 to \$750.

DATED at Pictou, NS this 5th day of March, 2018.

(Sgd.) Peter Boyles
Randy Palmer

MOTION

It was moved by Clr. Boyles and seconded by Clr. Palmer that the preceding resolution be adopted as presented.

Motion carried.

RESOLUTION – FIRE DEPT. AREA RATE POLICY

Clr. Butler presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council adopt the following policy with respect to fire department area rates:



MUNICIPALITY OF THE COUNTY OF PICTOU
FIRE DEPARTMENT AREA RATE POLICY

1. Purpose

- a. To provide uniform guidelines for the approval of area rates levied for fire protection services within the Municipality.
- b. To provide an accountability framework for the expenditure of tax dollars raised through an area rate.

2. Legal

- a. In accordance with Part 4 Section 75 of the *Municipal Government Act* Area Rates and Uniform Charges.
- b. In accordance with Part 10 Section 296 of the *Municipal Government Act* policies relating to fire departments.

3. Definitions

- a. Chief Administrative Officer means the Chief Administrative Officer of the Municipality.
- b. Commercial property has the same meaning as in the *Assessment Act*;
- c. Council means the council of the Municipality;
- d. Emergency services means services related to the provision of emergency services, including fire services, emergency medical services, search and rescue, water rescue and assistance and protection for people and property in the event of disasters including, but not limited to floods, hurricanes, motor vehicle accidents and chemical spills;
- e. Fire services means services related to the prevention and suppression of fires;
- f. Fiscal year means the period from April 1st in one year to March 31st in the following year, including both dates;
- f. Fire department means an incorporated body that provides fire services and that may, at its option, provide one or more other emergency services, and includes a fire or emergency services department of a municipality, village, fire protection district or other body corporate;
- h. Residential property has the same meaning as in the *Assessment Act*;
- i. Resource property has the same meaning as in the *Assessment Act*.

4. Area Rates

- a. Each fire department shall recommend to Council an annual area rate to be levied on properties for which it provides fire services and or emergency services.
- b. The fire department may establish different rates for residential/resource and commercial properties.

- c. All area rates approved by the Council during the fiscal year 2017/18 shall remain in effect until changed by resolution of Council.
- d. A fire department wishing to adjust its area rate for the next fiscal year shall notify the Chief Administrative Officer or their member of Council of its intention to adjust the rate by February 28th of the preceding fiscal year.
- e. The fire department applying to the Municipality for an adjustment to the area rate shall:
 - i. Hold a public meeting to discuss the purpose for which the change in area rate is required and to provide information to the residents of the need for the adjustment.
 - ii. The public meeting may be a district ratepayers meeting if the fire department is contained within one electoral district of the Municipality.
 - iii. The fire department shall provide the district with at least 14 days advance notice of the meeting.
 - iv. Notice is deemed to have been provided if the department:
 - 1. advertises in the local media;
 - 2. posts posters in a minimum of three public places within the district or;
 - 3. by direct mail to the district.
 - v. All ratepayers present at the meeting shall be entitled to cast a vote expressing their approval or disapproval for the change in the area rate.
 - vi. Ballots may be cast by way of secret ballot or an open vote as determined by the majority at the meeting.

5. Accountability & Reporting

- a. All departments shall be required to submit annual financial information to the Municipality detailing all revenue and expenditures.
 - i. The Municipality may provide a standardized form to be completed by the fire department.
- b. The fire department shall file the report within 60 days of the end of their operational year.
- c. The Municipality may, at its expense, request an independent audit of a fire department.
- d. The fire departments shall make their records available for inspection upon written request of the Municipality.
- e. Failure for a fire department to comply with the provisions of the policy may result in funding being withheld by the Municipality.

RESOLUTION
NATIONAL HEALTH AND FITNESS DAY

WHEREAS:

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;
- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

THEREFORE BE IT RESOLVED that the Municipal Council for the Municipality of the County of Pictou proclaim National Health & Fitness Day in our municipality as the first Saturday in June;
DATED at Pictou, NS this 5th day of March, 2018.

(Sgd.) David Parker
Darla MacKeil

MOTION

It was moved by Clr. D. Parker and seconded by Clr. MacKeil that the preceding resolution be adopted as presented.
Motion carried.

EMERGENCY RESOLUTIONS

There were no emergency resolutions.

REFERRALS TO COMMITTEES & NOTICES OF MOTIONS

Clr. Boyles asked that the topic of iPad technical support be placed on the next agenda of the Financial Services Committee.

Clr. Boyles asked that a discussion on the intersection of the Abercrombie Road and Trenton Connector be placed on the next agenda of the Property Services Committee.

CLOSED SESSION

Council met in closed session at 7:49 pm to discuss matter relating to contract negotiations.

OPEN SESSION

Council resumed in open session at 8:08 p.m.

MOTION – RIVERTON GUEST HOME CORP. LOAN REPAYMENT

It was moved by Clr. Dewar and seconded by Clr. D Parker that the repayment term of the loan to the Riverton Guest Home Corporation, approved by Council on March 6, 2017 be altered to permit the Corporation to repay the loan at a rate of \$1,000 per month until paid in full.

Motion carried.

ADJOURN

It was moved by Clr. D. Parker and seconded by Clr. Butler that the meeting adjourn.

Motion carried. (8:10 p.m.)

Robert Parker
Warden

Carolyn MacIntosh
Deputy Municipal Clerk